



# Mechanical Compliance Section

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**BULLETIN MCS1704**

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## PERIODIC TESTING OF CONVEYANCES

**This notice intends to clarify that both a mechanic and an inspector are required during the testing of conveyances.**

The term “elevator” as used in this bulletin is defined in NAC 455C.410. All other terms used in this bulletin have the definitions as prescribed in NAC 455C.400 through NAC 455C.444, inclusive, and Regulation R077-14.

Periodic tests on conveyances must be performed by a licensed elevator contractor or by a certified elevator mechanic who is employed or contracted by a licensed elevator contractor, pursuant to the following:

**NAC 455C.504 § 1:** The licensed elevator contractor is responsible for ensuring that the operation, maintenance and testing of the elevator comply with the requirements of NAC 455C.400 to 455C.528, inclusive, and sections 4 to 14, inclusive, of this regulation [R077-14] until an initial operating permit has been issued.

**NAC 455C.512 § 1:** A licensed elevator contractor who performs periodic tests on an elevator shall notify the Mechanical Compliance Section, in writing, at least 3 business days before commencing any periodic tests on the elevator.

**NAC 455C.522 § 2:** Each periodic test required by NAC 455C.400 to 455C.528, inclusive, and sections 4 to 14, inclusive of this regulation [R077-14], must be performed by a person who is certified as an elevator mechanic pursuant to NAC 455C.460.

Periodic test on conveyances must be witnessed by a special inspector of an Authorized Inspection Agency, pursuant to the following:

**NAC 455C.512 § 3:** A special inspector must witness any periodic tests performed on an elevator.

Furthermore, the special inspector cannot be the same person as the mechanic, pursuant to the following:

**NAC 455.520:** A special inspector who inspects an elevator as required by NAC 455C.400 to 455C.528, inclusive, and sections 4 to 14, inclusive, of this regulation [R077-14], must not be employed by the contractor who was required to obtain a permit for the elevator in accordance with NAC 455C.506, be employed by the licensed elevator contractor who performed the work to be inspected, or be the same person as the elevator mechanic who performed, or the elevator mechanic apprentice or the elevator mechanic helper who assisted in, the construction, installation, maintenance, relocation, alteration or repair of the elevator or the replacement of a device, component or subsystem of the elevator that necessitated the inspection.

All test record forms shall be signed by both the mechanic performing the test and by the inspector witnessing the test, except those ASME A18.1 conveyances that are referenced specifically by Mechanical Compliance Section memorandum dated September 6, 2016.

Brennan Paterson  
Chief Administrative Officer  
Mechanical Compliance Section