

**NEVADA DEPARTMENT OF BUSINESS AND INDUSTRY**  
**Division of Industrial Relations**  
**Mechanical Compliance Section**

4600 Kietzke Lane, Suite F-151, Reno, NV 89502  
Phone: (775) 688-3750 Fax: (775) 688-1664

3360 W. Sahara Avenue, Suite 170, Las Vegas, NV 89102  
Phone: (702) 486-9054

**APPLICATION FOR ISSUANCE OR RENEWAL OF ID OR WORK CARD FOR  
ELEVATOR MECHANIC, ELEVATOR MECHANIC APPRENTICE  
OR ELEVATOR MECHANIC HELPER**

PLEASE PRINT OR TYPE     Initial     Renewal    License Type \_\_\_\_\_

1.    **Name of Applicant:** \_\_\_\_\_    **License No.** \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security No. \_\_\_\_\_

Home Mailing Address:

Street/Apt. or P. O. Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Area code & Phone Number: \_\_\_\_\_

2.    **Name of Current Employer:** \_\_\_\_\_

3.    **Proof of Training:** INCLUDE a copy of certification of successful completion of an approved training course for Elevator Mechanic and a copy of certification of current refresher training if required, or acceptable documentation of required work history.

Please check the box below that applies: Please read NAC 455C.460 for applicant qualifications.

Applicant must show proof that they have successfully completed a formal educational program or an apprenticeship that is satisfactory to the Enforcement Section.

Applicant that has completed the NEIP training program and that can present us with the certification.

Applicant must show proof that they have at least 12,000 hours of working experience in the construction, installation, alteration and repair of elevators.

- Applicant must show proof that they have at least 10,000 hours of working experience in the construction, installation, alteration and repair of elevators and holds a current Qualified Elevator Inspector (QEI) certification issued by an organization that holds a QEI Certificate of Accreditation.
- Applicant must show proof that they have at least 8,000 hours of working experience in the construction, installation, alteration and repair of elevators, has successfully completed at least 60 semester hours or 90 quarter hours of course work from an accredited college or university in an engineering field relating to the construction, installation, alteration and repair of elevators and holds a current Qualified Elevator Inspector (QEI) certification issued by an organization that holds a QEI Certificate of Accreditation; or
- Has, on December 15, 2004, at least 6,000 hours of working experience in the construction, installation, alteration and repair of private residence elevators.
- Helper's and Apprentice's must present letter certifying that the applicant is currently employed by an elevator mechanic or a licensed contractor that holds a C7 license.

**4. License Fees:** INCLUDE a license fee of \$150.00 for initial certification, or \$75.00 for renewal on or before September 1st, or they will be charged \$150.00 for renewing an expired license, by check, cashier's check or money order made payable to **Division of Industrial Relations**. We will no longer accept cash as a form of payment.

**5. Read and sign the following statement:**

I hereby certify that all of the information provided in this application is complete and true to the best of my knowledge. I further certify that I will comply with all requirements applicable under the Nevada Department of Business & Industry, Mechanical Compliance Section Regulations NAC 455C.

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**Signature of Applicant**

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**Date**

**MANDATORY REQUIREMENT FOR LICENSING**

Federal Welfare Reform, as implemented by the 1997 Session of the Legislature by SB 356, requires that professional and occupational licensing agencies add certain questions regarding child support to all applications for new licenses and for renewals. Please answer the following questions in order for your application to be processed.

**CHILD SUPPORT INFORMATION**

Please mark the appropriate response (failure to mark **one** of the three will result in denial of the application).

\_\_\_\_\_ I am **not** subject to a court order for the support of a child.

\_\_\_\_\_ I am subject to a court order for the support of one or more children and am in compliance with the order, or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order; or,

\_\_\_\_\_ I am subject to a court order for the support of one or more children and am **not** in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Applicant's Social Security Number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**REPORT OF EXISTENCE OF NEVADA  
BUSINESS LICENSE Pursuant to NRS 353C.1965**

**All applicants MUST complete this section.  
Please select ONE option.**

I have a Nevada business license number assigned by the Nevada Secretary of State upon compliance with the provisions of NRS Chapter 76.

My Nevada business license number is: \_\_\_\_\_

I have applied for a Nevada business license with the Nevada Secretary of State upon compliance with the provision of NRS Chapter 76 and my application is pending.

I do NOT have a Nevada business license number.

The Mechanical Section is not the arbiter of determining whether the applicant needs a business license. Information about the Nevada business license can be found on the Secretary of State's website at: <http://nvsos.gov/>

\*\*The Legislative Counsel Bureau is in the process of codifying the bills from the 2013 Legislative Session, including SB 21. Once SB 21 is codified and the LCB issues the first reprint of NRS, anticipated in October 2013, the Controller's Office will provide updated NRS citation information to the licensing agencies for use in this document. Each licensing agency will insert its own applicable NRS section for reference. The source of this citation is Senate Bill 21, sections 7.1-7.9, 13-16, and 21-67.