

WCS Treating Panel of Physicians and Chiropractors

Application/Instructions and Key Information

General Information

1. The Workers' Compensation Section Treating Panel of Physicians and Chiropractors (WCS Tx Panel) is limited **ONLY** to providers with one or more of the following Nevada licensures: MD, DO, DC. Other licensed professionals are **NOT** listed on the WCS Tx Panel.
 2. Physicians and chiropractors planning to treat NV workers' compensation patients beginning 7/1/20 must be approved by WCS and be added to the revised WCS Tx Panel. Both new and existing physicians and chiropractors must complete and submit an application with supporting documentation to WCS. The revised WCS Tx Panel will be posted on the WCS website no later than 7/1/2020 and will replace all prior WCS Tx Panels.
 3. Applications must be completed online, by accessing the application on the webpage. Copying or scanning the application at any time will result in the WCS not being able to process the application.
 4. Electronic signature of the applicant is accepted and carries the full force of law as an original signature.
 5. Completed WCS Tx Panel applications will be processed as quickly as possible. The time to process provider applications is variable based on correct submission and application completion, application volume and investigations WCS deems necessary.
 6. WCS will notify applicants directly via email when their application is approved, denied or other issues are identified. Due to the volume of applications and limited resources, WCS cannot respond to status inquiries.
 7. To submit an application:
 - a) Right click on the link for the application below:
<http://dir.nv.gov/uploadedFiles/dirnvgov/content/WCS/TPanelApp.04.24.pdf> and Save As to save a copy of the application
 - b) Complete the WCS Tx Panel application online using Adobe Acrobat
 - c) Save it as a new PDF document
 - d) **Do NOT scan or fax applications**
 - e) Email the completed application (saved as a new PDF document) with supporting documentation **ONLY** to the WCS dedicated email address medpanels@business.nv.gov
 - f) For additional information on using Adobe Acrobat with a Browser see
<http://dir.nv.gov/uploadedFiles/dirnvgov/content/WCS/TxPanelApplicationTechDoc.pdf>
- *WCS Tx Panel applications can **ONLY** be processed if the procedure noted above is followed.
8. Applicants should complete and submit only one application with all requested information. Duplicate applications from different credentialing persons results in significant delays
 9. Please ensure applications are complete with all licensing information and any related documentation attached. Incomplete applications result in significant delays and may not be able to be processed.
 10. The WCS Tx Panel is updated weekly.

11. The email address of the provider is necessary to allow the WCS to communicate directly with the provider when appropriate. A credentialing email is not acceptable.
12. Specialty is equivalent to area of practice, not necessarily board certification, in this application.
13. Chiropractors must mark "Chiropractic" as their area of practice. Additional areas of practice may also be marked.
14. Not all specialties are listed; if a provider practices in an unlisted specialty, mark "Other." You must specify the unlisted specialty in the space provided.
15. Orthopedic surgery is required to be further delineated into specific area(s) of practice as listed. If an orthopedic provider no longer practices surgery, mark "Orthopedics" in this section without identifying an orthopedic surgery area of practice.
16. Conditions/Disorders are listed by body systems.
17. General practitioners, mark "All" instead of marking each body system separately.
18. Not all body systems are listed; if a provider treats another body system, mark "Other." You must specify the unlisted body system in the space provided.
19. In the "Body Parts Treated" section, mental health providers, including addiction specialists, should mark "Brain – Mental/Behavioral Health."
20. For specialists, mark the most specific body part listed that the provider specializes in treating.
21. General practitioners, mark "All" instead of marking each body system separately.
22. Not all body parts are listed; if a provider treats another body part(s), mark "Other." You must specify the unlisted body part(s) treated in the space provided.

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23. Designate a primary location where the provider spends more time or is more easily contacted. This location should be listed first.
24. The legal name of the provider's practice and the name under which the practice does business are mandated. If this is the same name, leave the "DBA Name" blank.
25. Ensure the street address and all requested information is completed for every **office** location the provider practices. This does NOT include facilities where a provider may have privileges to practice.
26. Additional locations (more than six) may be attached separately (typed list).

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27. Provide license information in any state the provider has ever been licensed in, including which states and the dates of licensure in each state. This information can be attached to the application or included in the blank area at the bottom of page 3.
28. Describe the provider's experience treating workers' compensation patients in detail in the space provided at the bottom of page 3 of the application.

29. **Attach documentation regarding any of the questions marked “Yes”** on page 3 of the application including, but not limited to, licensing board actions, relevant legal documents and resolution of concerns.

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30. Applicant physicians and chiropractors are responsible to read and acknowledge their understanding and agreement with each statement/attestation listed.
31. The standards of practice for NV workers' compensation medical treatment is the American College of Occupational and Environmental Medicine (ACOEM) Guidelines, published online by Reed Group.
32. The Nevada Medical Fee Schedule defines the maximum reimbursement for medical services included in the fee schedule. Contractual relationships with various entities are the responsibility of the provider. The Nevada Medical Fee Schedule is posted on the WCS website at <http://dir.nv.gov/WCS/home/>.
33. Providers must notify the WCS Medical Unit in writing of any changes to the information contained in the application, including their availability/willingness to treat Nevada's workers' compensation patients within 14 days of the change. Email changes to medpanels@business.nv.gov
34. **Do NOT scan or fax applications** when submitting them to WCS. Applications will only be processed if received in the manner described in # 7.
35. Completed applications must be saved as a new PDF document then emailed with the supporting documentation **ONLY** to medpanels@business.nv.gov.
36. Additional questions or concerns may be emailed to medpanels@business.nv.gov