

**DIVISION OF INDUSTRIAL RELATIONS ADVISORY COUNCIL  
Minutes of the Meeting, Tuesday, January 10, 2023**

**1. Call to Order and Roll Call**

At 10:00 a.m. on January 10, 2023, the meeting of the Advisory Council for the Division of Industrial Relations (DIR) via WebEx was called to order by DIR Administrator Victoria Carreon. Roll Call was taken by Marisa Santizo.

The board members present (via WebEx): Ian Langtry, Paul McKenzie, Susan Martinez, Robert Benner, Vince Saavedra, Jeff Seavey, and Maureen Ostby. It was determined a quorum was present.

DIR staff that were present (via WebEx): Victoria Carreon, Marisa Santizo, Todd Schultz, Brennan Paterson, Valerie Hall, William (Bill) Gardner, Christopher Eccles, and Rodney Neils.

**2. Public Comment** on items to which actions may be taken

No items for public comment were raised.

**3. Introduction of Division of Industrial Relations staff and Advisory Council members**

DIR staff introduced themselves to the new board members as Victoria Carreon, Administrator, Marisa Santizo, Administrative Assistant IV, Todd Schultz, SCATS CAO, Brennan Paterson, MCS CAO, Valerie Hall, WCS CAO, William (Bill) Gardner, OSHA CAO, Christopher Eccles, Senior Attorney, and Rodney Neils, MSATS Safety Manager. Board members then introduced themselves as Ian Langtry, with Tesla, Paul McKenzie, representing general public, Susan Martinez, with AFL-CIO, Robert Benner, with Northern Nevada Building Trades, Vince Saavedra, with Southern Nevada Building Trades Union, Jeff Seavey, with Caesars, and Maureen Ostby, with Kone Inc.

**4. Selection of Chair and Vice Chair for 2023 term:**

- a. Vince Saavedra nominated Paul McKenzie as Chair, seconded by Robert Benner. The motion was approved unanimously.
- b. Robert Benner nominated for Vice Chair by Vince Saavedra, seconded by Susan Martinez. The motion was approved unanimously.

**5. Approval of Minutes of Previous Meeting – October 17, 2022.**

Vince Saavedra made a motion to approve the minutes of the October 17, 2022, meeting as presented. Robert Benner seconded the motion. The motion was approved unanimously.

**6. DIR 2022 Accomplishments and Key Issues**

- a. **Administrator's Updated** (Victoria Carreon)  
Administrator Carreon discussed major accomplishments of 2022 and major priorities of 2023. The Division is working on increasing salaries and adding positions to help with recruitment in 2023.
- b. **Mechanical Compliance Section-MCS** (Brennan Paterson)

Brennan Paterson disclosed the number of permits issued by MCS and an update on procedure development.

- c. **Mine Safety and Training Section-MSATS** (Rodney Neils)  
Rodney Neils gave an update on the Mine Safety and Training Sections inspections and training accomplishments.
- d. **Occupational Safety and Health Administration-OSHA** (William “Bill” Gardner)  
William addressed the key issues in OSHA and mentioned the accomplishments of 2022.
- e. **Safety Consultation and Training Section-SCATS** (Todd Schultz)  
Todd shared the accomplishments for SCATS.
- f. **Worker’s Compensation-WCS** (Valerie Hall)  
Valerie spoke about important meetings/conferences attended in 2022. She also explained current WCS challenges due to the pandemic.

**7. Write-off Recommendations**

DIR Administrator Victoria Carreon spoke about delinquent debts, the total being 1,698,330.17 million. The largest portion of the debt being from Uninsured Employers’ Claim Account (UECA) because of “cleanup work”; this will not have any fiscal effect or negative impact on the state. Victoria also mentioned Implementation of AB482 (Controller’s Office), where a business license with the Secretary of State gets suspended if there is delinquent debt.

Robert Benner made a motion to approve the write-off of delinquent debts. Vince Saavedra seconded the motion. The motion was approved unanimously.

**8. Regulations Update**

- a. **Mechanical Compliance Section-MCS** (Brennan Paterson)  
Brennan addressed regulation updates for R034-21RP1 a cleanup regulation including certification requirements to do construction and alterations on an elevator and timeline with compliance with safety requirements. Christopher Eccles announced a regulation hearing is scheduled for R034-21RP1 on 2/14/2023 and encouraged public comments.
- b. **Occupational Safety and Health Administration-OSHA** (William “Bill” Gardner)  
Bill addressed regulation updates for R053-20RA related to heat illness.
- c. **Worker’s Compensation-WCS** (Valerie Hall)  
Valerie presented two regulation updates for R134-20RA and R032-21RP2.

**9. Review and comments on OSHA quarterly complaint reports July – September 2022 (NRS 618.336 and NRS 232.600) (William Gardner)**

No questions or comments.

**10. Review of OSHA quarterly reports on violations of NRS 618.375 July- September 2022 (NRS 618.347) (William Gardner)**

No questions or comments.

**11. Discussion of items requested for follow-up from October 17, 2022, meeting: (William Gardner)**

- a. **City of Sparks firefighter staffing and safety concerns:** This matter has been opened for two months now and Mr. Gardner is hoping to close in the next couple of weeks. He will be able to provide more updates once the investigation is closed.

**12. Agenda items for next scheduled meeting. (Chair)**

Paul McKenzie requested adding an item to the agenda addressing any updates on the City of Sparks firefighter staffing and safety concerns.

**13. Discussion on possible investigations or studies to be conducted (NRS 232.600). (Chair)**

No recommendations at this time.

**14. Public Comment**

Jarrold Stewart, a representative for Sparks Firefighters, explained that two people were commended after violating the two in and two rule when they've never received training on how to deal with three person staffing. He also noted that he received a docked and dismissed notification from the whistleblower division stating that his complaint regarding the Sparks City police department coming to his home to get a police statement regarding a firefighter falling down at station one. Jarrod has made complaints that the police chief, fire chief and city manager were involved and is outside of policy and his complaint was dismissed.

**15. Adjournment:**

Motion to adjourn at 11:56 am by Vince Saavedra and seconded by Robert Benner. The motion was approved unanimously.