



D-35 Submission Instructions

Request for Assignment of Rating Physician or Chiropractic Physician

Department of Business & Industry
Division of Industrial Relations
Workers' Compensation Section

Version 2.1 – 06/01/2026

Introductory Matters

Purpose of a D-35 Form

- D-35 Forms are used to request an impairment evaluation (rating) of a possible permanent partial disability (PPD) per NRS 616C.145 (5), NRS 616C.330, NRS 616C.360, and NRS 616C.490.
- D-35 Forms are used to request an independent medical examination for a PPD per NRS 616C.145 (5).
- PPD evaluations may not be completed in conjunction with other types of independent medical evaluations, such as consultations, adding body parts, claim closures, etc. See NAC 616C.021(7).

Considerations Before Submitting a D-35 Form

- The workers' compensation claim must be indexed by the insurer/Third-Party Administrator (TPA) before WCS can process a D-35 Form.
- **All** PPD evaluations require a D-35 Form submitted to the Division of Industrial Relations (DIR), Workers' Compensation Section (WCS) **prior** to scheduling an appointment with a rating physician/chiropractic physician.

Submitting a D-35 Webform

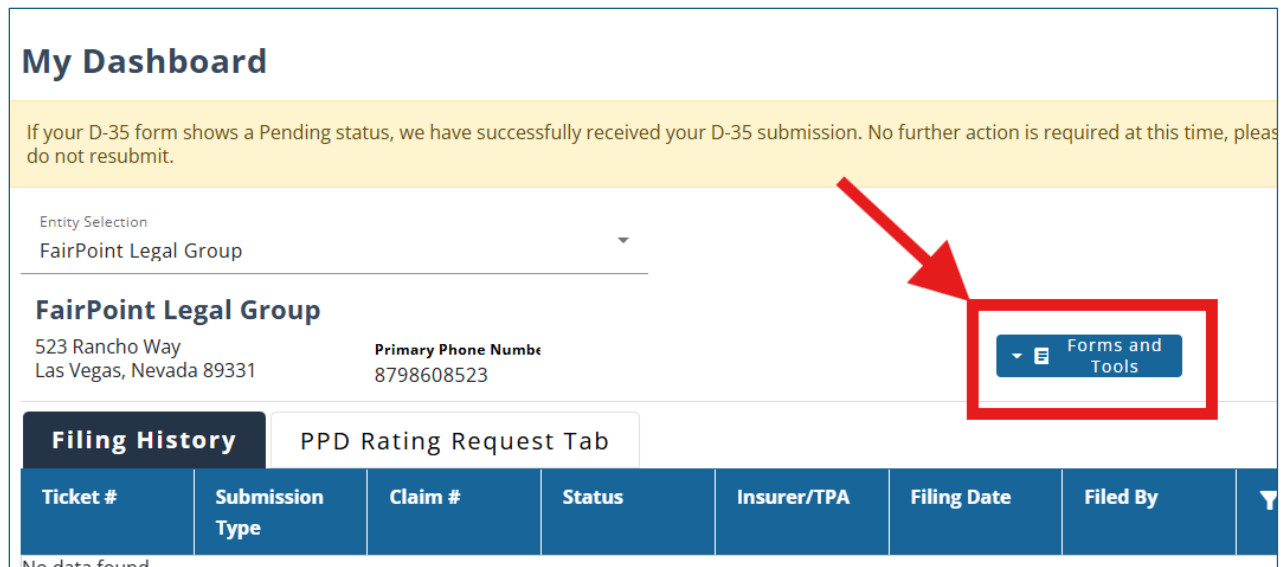
- D-35 form submissions are now completed in the CARDS application online.
- To submit a D-35, you will need to be a registered user in CARDS and affiliated with an entity that can submit D-35s. This includes Insurers, Third Party Administrators, and Law Firms. For access support to CARDS, please email cards@dir.nv.gov.
- After registering with CARDS, the administrator for that entity will need to add your user account to the list of users and assign the D-35 permission to your account.
- Paper D-35 forms or fillable PDF forms will not be accepted unless submitted directly by an injured worker.
- Once the D-35 webform has been submitted, it will be processed by the WCS medical unit and randomly assigned unless designated as court order or mutual agreement.
- If there are corrections required, the submitter, the rater, and any additional email addresses listed on the D-35 submission will be notified of the corrections via email.
- If the rater declines, a notification will be sent to all involved parties' emails listed on the D-35 webform submission of the decline.
- If the D-35 is withdrawn, all parties included in the email requesting withdrawal will be emailed notified of the withdrawal.
- Questions about the D-35 processing must be sent to medunit@dir.nv.gov.

Detailed Instructions for Completing D-35 Forms

As a logged in user with the correct permissions, you will need to know the claim number, date of birth, and the date of injury to search for the claim to submit a D-35 webform. With that information, we can use one method of D-35 submission from the Forms and Tools button on the CARDS dashboard or through the Claim Submission tab. Once the claim has been found, a D-35 can be submitted.

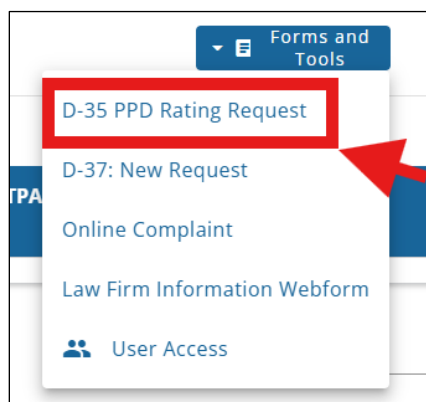
Locating A Claim: Forms and Tools

From the CARDS dashboard, locate the Forms and Tools button:



The screenshot shows the 'My Dashboard' interface. At the top, there is a yellow notification banner. Below it, the 'Entity Selection' dropdown is set to 'FairPoint Legal Group'. The company details for 'FairPoint Legal Group' are displayed, including the address '523 Rancho Way, Las Vegas, Nevada 89331' and the 'Primary Phone Number' '8798608523'. A red arrow points to a blue button labeled 'Forms and Tools' which is enclosed in a red rectangular box. Below this, there are tabs for 'Filing History' and 'PPD Rating Request Tab'. A table with columns for 'Ticket #', 'Submission Type', 'Claim #', 'Status', 'Insurer/TPA', 'Filing Date', and 'Filed By' is visible, with the text 'No data found' below it.

Select the menu option “D-35 PPD Rating Request”:



This screenshot shows the 'Forms and Tools' dropdown menu. The menu is open, displaying several options. The option 'D-35 PPD Rating Request' is highlighted with a red rectangular box, and a red arrow points to it. Other visible options include 'D-37: New Request', 'Online Complaint', 'Law Firm Information Webform', and 'User Access'.

On the next screen, you will be able to search for the claim with the claim number, date of injury, and the date of birth to find the claim and submit a PPD request.

D-35 Webform

1 Claim Search
2 D-35 Information

D-35 PPD - Claim Search

Claim Number *

Date Of Injury *

(mm/dd/yyyy)

Date Of Birth *

(mm/dd/yyyy)

After populating the fields, you will be presented with the claim, if the system was able to find it based on the information provided.

D-35 PPD - Claim Search

Claim Number *

Date Of Injury *

(mm/dd/yyyy)

Date Of Birth *

(mm/dd/yyyy)

Success! Please select Next to initiate the D-35 PPD Rating Request on the claim listed below.

Search Results

Claim Number	Date of Injury	Date of Birth	Injured Employee First Name	Injured Employee Last Name	Date Last Updated
> SDI0002345	4/20/2026	7/11/1985	Thomas	Gunnison	5/5/2026

This search option for the claim and PPD rating submission can be used by Insurer, Third Party Administrators, or Law Firm user types in CARDS.

Another method to search for the claim and submit a PPD rating is for Insurer and Third-Party Administrators to use the Claim Submission tab on the CARDS dashboard. This option is only available to Insurer and Third-Party Administrator user types.

Locating A Claim: Claim Submission Tab

From the CARDS dashboard, locate the Claim Submissions tab:

Ticket #	Status	Status Date	Submitted By	Claim #	SSN (Last 4)	Date of Injury	Insurer	
TK-0950-750	Accepted	5/5/2026 8:03 AM	silver@desert.wcs	SDI0002345	8498	4/20/2026	Desert Indemnity	

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D-37: New Request
D-35: New Form
Online Complaint

Home | Contact Us | Privacy Policy | Terms and Conditions

D-35 Webform

For both options you will be redirected to the D-35 webform. The webform is divided into sections:

Requestor Information: All required fields must be completed

Requestor Information		
Request Date 5/5/2026	First Name Samual	Last Name Driskel
Email silver@desert.wcs	Secondary Email Secondary Email	Phone Number * Phone Number
Address 1 * Address 1	Address 2 Address 2	City * City
State/Province * Nevada	Zip * Zip	

Claim Information: Some fields are auto populated from D-38. For Preferred Rater Region: South, North, and Rural refers to state region not city:

- The southern Nevada region consists of Clark, Lincoln, Nye and Esmerelda Counties.
- The northern Nevada region consists of Carson City and Lyon, Churchill, Storey, Douglas, Mineral and Washoe Counties.
- The rural Nevada region consists of Pershing, Humboldt, Elko, Lander, Eureka and White Pine Counties.

Claim Information		
Refresh		
Updates to the claim by the insurer/TPA via a D-38 require 2-3 days for processing.		
Insurer Name Silver Desert Indemnity	Claim Number SDI0002345	
Tpa Name Precision Claims Management	Date Of Injury 4/20/2026	
Employee Name Thomas Gunnison	Date Of Birth 7/11/1985	
Employee City * Employee City	State/Province * State/Province *	Zip * Zip
Preferred Rater Region Preferred Rater Region		

Request Information: Important information for this section: To add the body part code, you will need to click on Add and type diagnosis. If you do not see a body part code, you will need to update the associated D-38. Only accepted body part codes on the D-38 can be added to the D-35. If there are prior ratings for claim, you will click Previous PPD Evaluation. If there are multiple, you will need to scroll to the bottom of list and select Other. Once Other is selected, you will be able to type the rater’s name in a free text box that populates.

Request Information
If court ordered, decision MUST be uploaded.

Stable And Ratable Date Received Current and Prior Treating/Evaluating Physician(s)/Chiropractic Ph...

Body Part Code	Name	Injured Side	Diagnosis	
0060	Lungs			<input type="button" value="Add"/>
0012	Brain			<input type="button" value="Add"/>

Selected Body Parts
None
Comments
Comments

Court Ordered? Mutual Agreement? Previous PPD Evaluation?

If the submit button is greyed out, you will need to double check every required field is completed. Click the submit button. Once the D-35 has been submitted, users will go back to the dashboard and shown a success message, and the submission can be viewed on the Filing History Tab. When the D-35 has been processed by the Medical Unit, the status will update to Accepted and the generated PPD Rating Assignment (RA) will populate on the PPD Rating Request Tab. The D-35 requestor and the assigned rating physician will be notified of the assignment via email.

Update D-35 Webform

Main reasons for needing to submit an updated D-35 include adding or removing a body part or diagnosis and selecting a rating physician through mutual agreement if a rater declines or marks as ineligible.

From the CARDS dashboard, locate the Entity Selection, select the correct entity you are submitting an Update D-35 for.

My Dashboard

If your D-35 form shows a Pending status, we have successfully received your D-35 submission. No further action is required at this time.

Entity Selection
Silver Desert Indemnity

Precision Claims Management

Silver Desert Indemnity ✓

NV Certificate of Authority Number

You will now go to the PPD Rating Request Tab, click on the three dots to the right and hit Update D-35.

Claim Submissions	Filing History	PPD Rating Request Tab	Audits				
RA Number	Claim Number	Status	Submitted Date	Submitted By	SSN (Last 4)	Date of Injury	
RA-0061-590	SDI0002345	Pending	5/5/2026 4:49 PM	precision@claims.wcs	8498	4/20/2026	⋮

Showing (1-1) of 1 | Items per page 10

Update D-35
View D-35

Once you complete all required fields you will be able to submit the Update D-35 webform. You will receive an email letting you know there were updates made to an assignment once Med Unit processes submission.

There will be no D-35 attached to the email. To view the updated D-35, you will go to PPD Rating Request Tab and click View D-35.

Claim Submissions	Filing History	PPD Rating Request Tab	Audits				
RA Number	Claim Number	Status	Submitted Date	Submitted By	SSN (Last 4)	Date of Injury	
RA-0061-590	SDI0002345	Pending	5/5/2026 4:49 PM	precision@claims.wcs	8498	4/20/2026	⋮

Showing (1-1) of 1 | Items per page 10

Update D-35
View D-35

Important Additional Information

Post-traumatic stress disorder (PTSD)/ Acute Stress Disorder are the only mental health disorders eligible to be evaluated for an impairment rating (NRS 616C.180). Appropriate raters are designated on the WCS Rating Panel (available on <https://dir.nv.gov/WCS/RatingPanelofPhysiciansandChiropractors/>). As of July 1st, 2026, all raters will be eligible to rate all rating types.

Court Orders: If the D-35 webform involves a court order, the submitter MUST include a copy of the court order in the CARDS application. This documentation is sufficient to

notify WCS of the court order, including any named rating physician/chiropractic physician. Submitters should not record the rater's name or other information in the court order on the D-35. All court orders should be emailed to medunit@dir.nv.gov after submitting a D-35 webform.

Mutual Agreements: Pursuant to NRS 616C.145, NRS 616C.490, the injured worker and the insurer may agree to a specific rater chosen from the Rating Panel Provider List. The rater must be eligible to perform the Permanent Partial Disability (PPD) impairment rating for the type of injury documented. As of July 1st, 2026, all raters will be eligible to rate all rating types.

The rater must agree to accept the PPD rating assignment prior to submitting a D-35 webform.

Complete the Mutual Agreement Portion of the D-35 to indicate which rater has been selected.

Out-of-State Injured Workers: Out-of-state random D-35 assignments are processed to randomly select a panel rater from any region in Nevada. When submitting a D-35 for random assignments, the submitter can choose a preferred Nevada region for out-of-state Injured Workers (IW). If a D-35 for random selection is received with a preferred region, the Workers' Compensation Section (WCS) will do a random assignment with a geographic preference taken into consideration.

Important Timelines

Insurers must submit a completed D-35 webform in CARDS within 30 days after receiving the treatment physician or chiropractic physician's statement that the injured employee is ratable and stable per NAC 616C.103 (3)(a).

In the CARDS application, assigned raters have two business days from the date of the D-35 assignment to decline the rating or indicate they are ineligible to do a rating. If the rating assignment is declined, the D-35 may be resubmitted, or it will be reassigned by WCS on the 6th day.

Assigned rating physicians or chiropractic physicians have 30 days from the date of accepting the rating assignment to schedule and perform the PPD evaluation pursuant to NAC 616C.021 (4)(b).

Insurers must send raters all reports or other written information concerning the injured employee's claim, any evidence or documentation of any previous evaluations performed, and forms C-4, D-35, and D-36 at least three working days before the permanent partial disability evaluation per NAC 616C.103 (3)(c).

Withdrawal Process

The option to withdraw a Rating Assignment (RA) supports timely and accurate processing of impairment ratings. To prevent delays and ensure compliance with statutes and regulations, a submitter may request that an RA be withdrawn if one or more of the following criteria are met:

- Clerical errors, such as incorrect region/zip code, incorrect injured worker, incorrect evaluation type (e.g., random vs. mutual agreement);
- The assigned rater previously treated the injured worker, previously completed a rating, or performed a formal review of records on the same claim; or
- Another reason agreed by both parties.

Withdrawal Request and Approval Process:

- Submitters must send an email to medunit@dir.nv.gov requesting the withdrawal. The request must state the reason for the withdrawal and include evidence from the other party showing they agree to the withdrawal. The email must cc all parties that need to be notified of the result of the withdrawal request.
- The Medical Unit will review the withdrawal request for compliance with the criteria for withdrawal and for documentation that all parties are in agreement.
- The Medical Unit will reply to the email requesting withdrawal and notify the parties of its determination.
- It is the sole responsibility of the D-35 requestor/submitter to notify any other parties.

Request for a New Rating Assignment:

Please note that once a Ticket (TK) or Rating Assignment (RA) is withdrawn, it is no longer accessible for updates or modifications. If a rating assignment is still needed, a new D-35 Webform must be submitted to generate a new ticket and initiate a new rating assignment. The new request can either be for a random assignment or mutual agreement. If a mutual agreement is requested, both parties must agree to the rater.

The DIR Workers' Compensation Section Medical Unit remains committed to the timely and compliant processing of all D-35 Webforms and to ensure injured workers receive their rater assignment to move forward with the impairment rating process. We will continue to provide guidance and support to all external stakeholders to promote consistency, transparency, and regulatory compliance.

Reassignment

A rater may decline a random rating assignment if he or she believes he or she does not have the ability to rate the disability at issue. (NRS 616C.490 (2)(b)(3))

A rater may indicate that or she is ineligible to do a rating if: (a) the rater previously examined or treated the injured employee, (b) the rater has reviewed the health care records of the injured employee for any purpose relating to his or her claim for workers' compensation and has made recommendations regarding the likelihood of the injured employee's ratable impairment, or (c) the rater previously provided a rating for the injured employee and the injured employee is requesting a second determination of the percentage of disability pursuant to NRS 616C.100 or 616C.145.

The rater will have to log in to the CARDS application, go to the PPD Rating Request Tab, locate the rating for declination, select the menu option for that rating, select Decline/Mark as Ineligible, provide the reasoning on the next page, and then submit the decline.

The requestor has five business days after receipt of the CARDS's email declining the selection to submit another D-35 Form.

On the 6th business day, the Workers' Compensation Section will reassign the rating through random selection if another D-35 Form has not been submitted in CARDS.

Questions

Any questions may be referred to medunit@dir.nv.gov or (702) 486-9080.