WAGE CALCULATION FORM FOR CLAIMS AGENT'S USE

RE: Injured Employee: _____   Date of Injury: _____

Social Security No.: _____   Claim No.: _____

Employer: _____   Insurer: _____

Third-Party Administrator: _____

Average Monthly Wage is defined in NAC 616C.420 through 616C.447.

The priorities for determining wage history are:

1. A 12-week history of earnings (84 days).

2. If a 12-week period of earnings is not representative of the injured employee's average monthly wage, a period of one year or the full period of employment, if it is less than one year, may be used. A period of one year or the full period of employment must be used if the average monthly wage would be increased. Divide by the number of days in the period.

3. If period of employment is more than four weeks, but less than twelve weeks, earnings from the date of hire will be used. Divide by the number of days in the period.

4. If period of employment is less than four weeks, average monthly wage will be calculated by multiplying rate of pay on the date of the accident or disease, by hours in employee's projected working schedule, divide by 7 and multiply by 30.44.

If other circumstances apply, see NAC 616C.435.

AVERAGE MONTHLY WAGE - Calculate AMW in the following manner:

Period of earnings: beginning date _____ through end date _____

Gross earnings _____ + tips _____ ÷ by number of days

in wage history _____ x 30.44 . . . . = Average Monthly Wage:$ _____

HOURLY RATE - Hourly rate of pay _____ x number of hours

projected to work per week _____ ÷ 7 x 30.44 . . . . = Average Monthly Wage:$ _____

VALUE OF ROOM AND/OR BOARD

Room (Monthly Value) _____ . . . . $ _____

Board (Monthly Value) _____ . . . . $ _____

VALUE OF MEALS - If meals are provided by the employer, see NAC 616C.423(1)(p) and use the following formula:

Amount for meals per day _____ x number of days hired

to work per week _____ = _____ ÷ 7 x 30.44 . . . . = Meals per Month:$ _____

ADD applicable lines to obtain total . . . . Average Monthly Wage:$ _____

DAILY RATE - is to be calculated in the following manner:

Average Monthly Wage _____ x 8 ÷ 12 ÷ 30.44 . . . . .Daily Rate:$ _____

Date _____   Signature _____

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